

BOARD MEMBER ROLES AND RESPONSIBILITIES

'To be part of the team responsible for directing the regeneration of Aston, making sure that conditions of disadvantage in the area are improved and an effective sustainability strategy is put in place following the end of the Programme in 2011'.

Duties and Responsibilities of an Aston Pride Board Member

General

Board Members are responsible for ensuring that the aims and objectives of the Board are met.

As a Board Member, you will need to attend Board meetings, have a willingness to listen, learn and contribute. There will be one Board meeting every six to eight weeks. Board Members will also be involved in Theme Groups and, on occasion, Committees, which would entail a further regular meeting commitment, approximately once every two months. You will also need to make time available to read Board Papers and prepare yourself for meetings.

Responsibility to the Board, involves all voting Board Members sharing responsibility for Partnership Board decisions and each Board Member should act in the interests of the Partnership Board and not on behalf of any interest group or area.

Specific Duties

- To work with others on the Aston Pride Board to ensure meaningful community involvement at every level of the Aston Pride NDC Programme.
- To Champion identified community needs on the Board.
- To work with representatives of statutory agencies and to take the lead role on Theme related issues.
- To actively work towards meeting the targets of the Theme as identified by the Aston Pride NDC delivery plan.
- To make an active contribution to the work of the identified Theme Group, including attending meetings etc.

- As part of the Board, give Partnership approval to projects and other Aston Pride activities.
- Monitor and evaluate project success and impact in achieving identified Theme outcomes.
- Appraising project submissions
- To present formal reports to the Board on the activities of the Theme.

In addition to the above duties and responsibilities Partnership Board Members will be expected to observe all of the Aston Pride NDC's Equal Opportunities Policies and carry out other duties as may reasonably be required from time to time.

Knowledge and Experience

In order to be considered for one of the Community Member positions it is essential that candidates can demonstrate some knowledge and experience in one of the following areas:

- Community Safety, Education, Employment & Business, Housing & Environment, Health or Community Leadership;
- The Community & Voluntary Sector, the Faith Sector, the Business sector or Residents Groups.

Essential Requirements

- Community Members must live in the Aston Pride area.
- Must be prepared to abide by the Aston Pride Partnership Board rules and regulations.
- Please note that the Aston Pride Terms of Reference states that Membership shall be deemed terminated, with immediate effect if the relevant member:
 - is or becomes bankrupt or makes any arrangement or composition with his/her creditors generally; or
 - is, or may be suffering from mental disorder and either:
 - is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Act 1983 or, in Scotland, an application for admission under the Mental Health (Scotland) Act

1960; or

an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his/her detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs; or

- holds or is actively seeking political office (i.e. their name appears on a ballot paper in a relevant election; or
- is convicted of any offence, which is likely to bring the Partnership into disrepute.

These circumstances will also prevent you from applying to become a Board Member.

Desirable Experience

Although the following experience is desirable it is not essential for prospective Community Member candidates to possess all of the following:

- Experience of managing finances or people either in the voluntary, private or public sector.
- Experience of working in urban regeneration, supporting activity relating to, community relations or community development as well as possessing some knowledge of equality, cultural diversity and disability issues.
- Experience of Partnership working in the voluntary, private or public sector.
- Knowledge of the economic and social factors affecting regeneration activities within Aston.
- Knowledge of the Aston Pride NDC area and its communities.
- Experience of working on other Boards or Committees.
- Experience of making presentations to a wide variety of audiences.
- Ability to communicate verbally and in writing to a variety of people.
- Knowledge of another community language.